

Warsaw, September 30<sup>th</sup> 2019

DAG-SZP.262.44.2019

**To whom it may concern**

**THE INFORMATION ON THE OPENING OF TENDERS**

on September 30, 2019

Ref.: public contract award procedure for social services (No. 42/19/US) titled „**Preparation and delivery of IdeaLab Workshop**”.

In the above mentioned procedure for the award of a public contract for social services till 30 September 2019, 11:00 (i.e. till the deadline for submitting the proposals published in The Public Information Bulletin of Contracting Authority on 13.09.2019) 1 offer was submitted.

The deadline for the opening of proposals was scheduled to 30 September 2019. Immediately prior to the opening of proposals, the Contracting Authority announced the amount they intend to allocate for financing the above mentioned, i.e. **282 900,00 PLN gross**.

During the opening of proposals the information required by Article 86(4) of the Act of 29 January 2004 - Public Procurement Law (Journal of Laws of 2018, item 1986, as amended) was read.

It was checked whether the Contractors had accepted time limits for the delivery of the contract and payment conditions.

The requirements for time limit for the delivery of the contract and payment conditions were read, i.e.:

1. Date of delivering the Workshop – the subject-matter of the contract - 2-6 March 2020.
2. Time limits for the delivery of the contract - period commencing on signing the agreement to the receipt of the evaluation of the Workshop, no later than by 10 April 2020, and the remaining settlements - no later than by 30 July 2020.
3. The remuneration shall be paid against an invoice which is correctly issued by the Contractor and approved by the Contracting Authority. The invoice shall include amounts in PLN, and shall be issued on the basis of a certificate of acceptance drawn up in accordance with the provisions

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of § 6 of the Agreement. The due remuneration of the Contractor shall be paid within thirty (30) calendar days following the date of delivering the VAT invoice to the Contracting Authority, or receiving a structured electronic invoice sent to the Contracting Authority by the Contractor in line with the procedure laid down in Article 4(1) of the Act of 9 November 2018 on electronic invoicing in public procurement, public works concession or services concessions, or public-private partnership (Journal of Laws of 2018, item 2191, as amended). The Contractor may issue the VAT invoice upon the execution by the parties of the certificate of acceptance, evidencing the proper delivery of the Object of the Agreement referred to in § 6 herein. The remuneration due to the Contractor shall be paid in PLN, by transfer to the bank account indicated in the VAT invoice.

<i>Offer No.</i>	<i>Name of the company or last name and address of the Contractor</i>
1.	<p><b>Centre for Facilitation Limited</b> <b>15 Littlethorpe Hill, Hartshead, Liversedge, West Yorkshire, WF 15 8AZ</b> <b>Great Britain</b></p> <p>The Contractor accepted time limit for the delivery of the contract and payment conditions indicated in the Contract Notice in point 6 of the proposal form and pointed</p> <ul style="list-style-type: none"><li>a) The gross proposal price: 186 684,00 PLN</li><li>b) Delivering 5 workshops in the “sandpit”/“idélab” formula</li><li>c) 2 facilitators delivered respectively 6 and 5 workshops in the “sandpit”/“idélab” formula in the period of 3 years preceding the proposal submission deadline</li></ul>

**APPROVED BY**

**Cezary Błaszczuk**

**Deputy Director of Department of International Cooperation**