

Warsaw, on September 24th 2019

DAG-SZP.262.44.2019

To whom it may concern

Ref.: public contract award procedure for social services (No. 42/19/US) titled „**Preparation and delivery of IdeaLab Workshop**”.

The Contractor kindly informs you that received on 22 September 2019 a request for clarification of the content of the contract notice. The content of the request and clarification provided by the Contractor are given below.

Question 1:

Clause 5.5.1 where we are obliged to prove to the Contracting Authority that, in the course of performing the contract, it will have access to the required resources of such entities, in particular by demonstrating such entity's obligation to provide the required resources for the purpose of performing the contract. Would you please confirm that you will need this proof un the course of performing the contract and there is nothing you need us to include in the tender to act as proof. If you do wish us to add something in the tender would you please advise us what will meet this condition.

Answer:

The Contracting Authority kindly informs that the Contractor, which relies on the entities' abilities, must prove to the Contracting Authority that in the course of performing the contract, it will have the necessary resources of these entities, in particular by presenting the obligations of these entities to make available to the Contractor the necessary resources for the purposes of performing the contract. The obligation needs to be attached to the offer. The Contracting Authority gives an example of the content of such an obligation:

OBLIGATION OF THE ANOTHER ENTITY

I
(name of the person authorized to represent the Entity)

acting on behalf of and for the benefit of the entity:
(provide name of entity)

Address:.....
(provide the entity's address)

00-695 Warszawa, ul. Nowogrodzka 47a | tel.: +48 22 39 07 401 | sekretariat@ncbr.gov.pl

I undertake to hand over the above resources:

.....
(specify resource)

available to the Contractor:

.....
(provide the name of the Contractor)

for the needs of the contract for the service "Preparation and conducting the IdeaLab workshop", procedure 42/19/US, under the Program "Applied Research" implemented under the EEA Financial Mechanism and the Norwegian Financial Mechanism 2014-2021 by the National Centre for Research and Development, I declare that:

1) I provide the Contractor with the above mentioned resources, in the following scope:

.....
2) the method of using the available resources will be as follows:

.....
3) the scope of my participation in the performance of the public contract will be as follows:

.....
4) the period of my participation in the performance of the public contract will be as follows:

....., on

.....
Signature of the person(s) authorized to
represent the another entity (stamps)

Question 2:

Appendix 2, the proposal form point 6 refers to Appendix 8 to the Contract Notice which we seems to be missing from the Contract Notice. Would you confirm what this is please.

Answer:

The Contracting Authority kindly informs that point 6 of the proposal form (Annex 2 to the proposal form) concerns the acceptance of material terms of agreement (Annex 8 to the proposal form), the

payment terms and the deadline for the course of performing the object of agreement given by the Contracting Authority. The Annex 8 is provided in the separate file and published on the Contracting Authority webpage together with the Contract Notice.

Question 3:

May we confirm that the exact address we are to advise the courier to deliver the documents to: Room 204, Narodowe Centrum Badań i Rozwoju, ul. Nowogrodzka 47a, 00-695, Warszawa

Answer:

The Contracting Authority confirms the indicated address as appropriate for submitting the offer.

Question 4:

May we confirm there are no public holidays in Poland or any other reason during w/c 23rd September that may delay any courier service delivery.

Answer:

The Contracting Authority kindly informs you that there are no bank or public holidays on September 23-27, 2019 and September 30, 2019 in Poland– there are working days.

The Contracting Authority kindly informs that as result of above mentioned explanations, an additional time is not needed to introduce changes to the offers, therefore deadline and place of submitting offers remain unchanged.

Izabela Żmudka

Deputy Director of

The National Centre for Research and Development